



SAVITRI WOMEN'S COLLEGE
BHANJANAGAR,GANJAM,ODISHA , PIN-761126

INTERNAL QUALITY ASSESSMENT CELL REPORT -2012-13

SUBMITTED TO NAAC , BANGALORE



Entrance Gate of Savitri Women's College

**The Annual Quality Assurance Report (AQAR) of the IQAC
2012-13**

Part – A

I. Details of the Institution

1.1 Name of the Institution

Savitri Women's College

1.2 Address Line 1

Address Line 2

City/Town

Bhanjanagar, Dist-Ganjam

State

Odisha

Pin Code

761126

Institution e-mail address

swcbnj@yahoo.in

Contact Nos.

9777688861,8763889790

Name of the Head of the Institution:

Dr.Sri Sudhira Chandra Bhola

Tel. No. with STD Code:

06821241234

Mobile:

9777688861,8763889790

Name of the IQAC Co-ordinator:

Miss Dipty Rani Nayak

Mobile:

9439804477

IQAC e-mail address:

diptyraninayak@gmail.com

1.3 NAAC Track ID (For ex. MHCogn 18879)

ORCOGN13309

1.4 NAAC Executive Committee No. & Date:

31March/2007/236

1.5 Website address:

www.swcbnj.org

Web-link of the AQAR:

www.swcbnj.org

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+		2007	5years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

14-Feb-2014

(2012-13)

1.8 AQAR for the year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2011-2012 submitted to NAAC (25/01/2016)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Berhampur University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

NA

UGC-COP Programmes

2. IQAC Composition and Activities : IQAC was formed on 2014, however academic committee was performing the responsibility of academic quality of the college.

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and

community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held NA

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni rs

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year .

Plan of Action	Achievements
Academic committee instructed	Faculty members followed the instruction

the faculty members to complete courses in time. In case it is not possible in regular classes they may take extra classes. That should be mentioned in the progress register	
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

IQAC was not formed. Management of the college along with the Principal taken a lot of developmental steps for the academic benefit of the students

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NA	NA	NA	NA
PG	NA	NA	NA	NA
UG	Arts(Honours)	Science (Honours)	NA	02
PG Diploma	NA	NA	NA	NA
Advanced Diploma	NA	NA	NA	NA
Diploma	NA	NA	NA	NA
Certificate	NA	NA	NA	NA

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			02
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching through teaching aids like projector, Practical experiment, Group discussion, unit test ,Progress report.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division					Total of students passed
		Distinction	I	II	III	Pass	
+3Final-Arts-13	76	47	29	11	NA	10	72

+3 Final-Sc-13	10	10	NA	NA	NA	10	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Academic committee undertakes overall supervision of academic aspects of the students. Faculties are advised to maintain annual lesson plans, monthly progress register, take extra classes beyond the regular classes to clear the doubts of the students, by encouraging them to provide current information. Students are warned regarding their poor marks, poor attendance time to time. It is also discussed in the parent meeting.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	02
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08		0	0
Technical Staff	07	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC is always in a planning to improve a research climate in the institution. It is due to shortage of staff in the departments workload on the present staff is very high which is a hindrance for research work.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	02	02	0
Outlay in Rs. Lakhs			189500(11-12)	

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	NA	0	0
Minor Projects	0	NA	0	0
Interdisciplinary Projects	0	NA	0	0
Industry sponsored	0	NA	0	0
Projects sponsored by the University/ College	0	NA	0	0
Students research projects <i>(other than compulsory by the University)</i>	0	NA	0	0
Any other(Specify)	0	NA	0	0
Total	0	NA	0	0

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					NIL
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent	Number
National	NIL
International	NIL
Commercialised	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

NIL

3.19 No. of Ph.D. awarded by faculty from the Institution

NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Self defence training to 50 students. Prepared master trainers
2. Students guided the slum dwellers regarding sanitation and distributed relief to flood affected people.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7527.152	0	NA	7527.152
Class rooms	11	04	Management	15
Laboratories	05	0		
Seminar Halls	0	0		
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	12	5	UGC	17
Value of the equipment purchased during the year (Rs. in Lakhs)	789293	2170165	UGC	2959458
Others				

4.2 Computerization of administration and library

YES

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
TextBooks, Reference Books	15975		338	107436	6683	
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	15	01	all	all	01	05	05	04
Added								
Total	15	01						

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Net working

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text"/>
iii) Equipments	150000/-
iv) Others	50000/-
Total :	200000/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

An active Student grievance cell is there headed by one of the responsible faculty member to bring solution for any problem of the students. Financial assistance from SSG fund is released to selected poor meritorious students. Principal's office is also open all the time to solve the problems of the student. Students are informed their marks of the college examinations in the shape of progress report. They are welcome to put forth their suggestion and problems in feedback forms

5.2 Efforts made by the institution for tracking the progression

Efforts are being made by providing regular classes, systematic unit tests, conducting seminars, group discussion, different awareness programmes and a very strict examination.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
404			

(b) No. of students outside the state

nil

(c) No. of international students

nil

Men

No	%

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
326	25	07	64	0	422	243	48	08	105	01	404

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

NA

5.5 No. of students qualified in these examinations

NET

NIL

SET/SLET

NIL

GATE

NIL

CAT

NIL

IAS/IPS etc

NIL

State PSC

NIL

UPSC

NIL

Others

22

5.6 Details of student counselling and career guidance

Career counselling programmes at times are conducted by outside parties. The college welcomes them as it helps the outgoing students to choose their future and encourages them to recognise their own skill.

No. of students benefitted

10

5.7 Details of campus placement

	<i>On campus</i>	<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

NIL

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	15	61500

Financial support from other sources	nil	nil
Number of students who received International/ National recognitions	nil	nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Since establishment, the institution has been rendering a valuable service for the upliftment of women folk by bring them to the main stream. Now a days people specially of the peripheries are proud of their graduate daughters.

6.2 Does the Institution has a management Information System

The institution maintains transparency in admission, examination .Provides time to time information regarding other necessary matters through SMS.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college follows the curricula prepared by Berhampur University to which it is affiliated. The curricula for each subject is reviewed and updated by the university as per UGC guideline. Some faculty members are also members of Board of studies where they have options to give their suggestions.

6.3.2 Teaching

The teachers maintain lesson plan register and monthly progress register countersigned by the HOD and the Principal. Apart from the regular classes taken by the faculty guest lecturers are invited at times to give special information to the students.

6.

6.3.3 Examination and Evaluation

The college follows university rules and regulations and accordingly conducts Annual Examination every year. Apart from that the College conducts at least 3 unit tests and test examination each year. The students are awarded Degree certificates after completion of 3 years. As per the appointment the faculty members are deputed to do the evaluation (central valuation) conducted by the University.

6.3.4 Research and Development

5 faculty members are undergoing their research work. 2 members completed their minor project.

6.3.5 Library, ICT and physical infrastructure / instrumentation

College library is having a good number of texts, reference books along with reading room facility

6.3.6 Human Resource Management

Automation of complete bio-data of the students maintained. Students are motivated for career and future placement.

6.3.7 Faculty and Staff recruitment

The faculties and other staffs are appointed after proper recruitment.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

Students take admission on-line as managed by SAMS(Student academic management system).purely on merit basic

6.4 Welfare schemes for

Teaching	Internet facility, attractive library, pure drinking water
Non teaching	Friendly atmosphere, financial assistance at the time of emergency times
Students	Extra classes for weak students

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	NO	YES	Principal
Administrative	NO	NO	YES	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Students are helped by appearing improvement examination to add marks in their aggregate.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

Alumni of the college are interested for the all-round development of the college. Some of the alumni are now working as faculty members.

6.12 Activities and support from the Parent – Teacher Association

Parent Teacher Association meeting is held every year to collect the feedback regarding academic and administrative activities. Suggestion of the parents are taken seriously and is implemented in college administration as far as practicable .

6.13 Development programmes for support staff

College looks after the health of the staff, provides financial help(as advances) whenever needed. There is a co-operative atmosphere within the staff .

6.14 Initiatives taken by the institution to make the campus eco-friendly

Picnics and other get together meetings like welcome to the faculty members , farewell to the staff members are organised by the Staff association.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The college is regularly practising value based programmes for social, ethical, spiritual upliftment of the students. Yoga classes are conducted for physical benefit of the same.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

beginning of the year

It was planned to increase student strength keeping in view to the growing demand of the college. Berhampur University and Director, Higher Education also pleased to extent the seat to a remarkable number.

7.3 Give

For the spiritual ,mental and physical development of the students the college organises regular yoga classes. Environment awareness programmes are conducted regularly.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Awareness programmes on Deforestation, Swachha Bharat Abhijan(sanitation),Safe drinking water are undertaken by the college.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

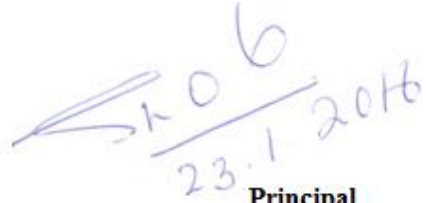
The institution is planning to open honours classes in some more subjects.

8. Plans of institution for next year

Automation of library and administration. Installation of Wi-fi college campus

Name __Miss Dipty Rani Nayak.

Name _d Sudhira ch. Bhola



Principal
PRINCIPAL
Savitri Women's College
Bharjanagar

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

It has been a healthy practice of our college to conduct Alumni and PTA Meeting every year. The Alumni Association has been formed from the session 2005-06. Feedback is collected from the alumni members, parents and staff of the college. Alumni have a huge attachment for the college. They remember their studying periods in the college as the golden days and are very much sympathetic towards every problem and are embraced to every success of the college in the days of its running. Parent and alumni appraised the quality of teaching, discipline, extracurricular activities and cooperative administration.

At the same time they suggested some developmental works that must be done to cope with the changes of time and age. Their feedbacks are considered and their opinions are placed before the academic committee/IQAC for this implementation at an priority basis.

Suggestion - 2012-2013

1. Sufficient teaching staff.
2. Cycle stand
3. Hostel facilities for the students of periphery area
4. Reading room
5. Indoor games, magazine and journals for common room